

# Club Guidance Sheet

Hello,

Thank you for your interest in becoming an affiliated BKSA Club, the benefits of becoming an affiliated club are:

- Insurance for club events,
- Financial assistance from the BKSA,
- Access protection in your region,
- Access to funding.

In order to become an affiliated club, you will need to do the following:

Contact us for a Club Application form, complete the form and send back to us with the following information:

- Constitution copy, (general constitution)
- AGM minutes from your last AGM meeting, (not necessary for new clubs)
- Accounts for the previous year , (not necessary for new clubs)
- Summary of activities in the previous 12 months, (not necessary for new clubs)

Once we have received this information we will then be able to affiliate the club and pay any subs that are due, **(please note club subs will be paid quarterly, end of March, June, September and December, if you have not affiliated your club by the end of January each year the previous years Subs will be written off and put back into the association. We will send you reminders.)** Once this information has been received we can then also schedule a training day for the club officer to educate them on how best to use the membership system to grow their club.

If you have any queries then please contact us at: [info@britishkitesports.org](mailto:info@britishkitesports.org)

Kind Regards

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