



BKSA KITESURFING SCHOOL
APPLICATION FORM

CONTACT DETAILS

Name of School:.....

Address:.....

.....

.....

Telephone:..... Mobile:.....

Website:.....

E-mail:.....

Name of Principal:.....

Telephone:..... Mobile:.....

e-mail:.....

Details for schools page of website

.....

.....

.....

.....





British Kite Surfing Association 2008©

Please note: You are obliged to inform the training department if any of the above information changes, failure to do so could result in the loss of school recognition status

ABOUT YOUR SCHOOL

Approximately how many students are taught during the course of a year?.....

.....

As percentages, break this down into the following categories.

Power kite Lessons.....%

Kitelandboarding Lessons.....%

Snowkite theory lessons.....%

Kitesurfing taster days.....%

IKO Level 1 course.....%

IKO Level 2 course.....%

IKO level 3 course.....%

What is the maximum number of students that can be taught at one time? How many instructors are used in this scenario?

.....
.....
.....

Briefly describe the set up of your school, including base location, beaches used, transportation etc. And run through a typical days routine.....

.....
.....
.....
.....
.....
.....
.....
.....
.....
.....





FACILITIES & LOCATION

Teaching Room Y/N

Describe

.....

location.....

.....

.....

Changing rooms Y/N

Describe

.....

location.....

.....

.....

Toilets Y/N

Describe

.....

location.....

.....

.....

Showers Y/N

Describe

.....

location.....

.....

.....





IDENTIFY THE COURSES OFFERED IN YOUR SCHOOL

	Y/N
Powerkite Introduction
Advanced powerkite
Powerkite Instructor Level 1
Landboarding
Landboard instructor training
Buggy/Kart training Scheme
Kitesurf Taster day
Kitesurf BKSA L1
Kitesurf BKSA L2
Kitesurf BKSA int coaching modules
Instructor Observation/shadowing tution
Instructor training courses L1
Instructor Training courses SI, Trainer, coach
BKSA Crossover course for Int instructors
BKSA Revalidation course
Snowkite theory support
Snowkite BKSA L1

BKSA Scheme Outline and course breakdown

Outline the courses run and a basic breakdown Level 1 & 2. Day 1,2,3. Int/ Adv Tuition.

.....

.....

.....

.....

.....

Are all instructors BKSA Registered?

.....

.....





INSURANCE

Please detail the insurances held to cover your business activities.

Company:.....
 Expiry:.....
 Description & Liability Limit:.....

EQUIPMENT

Please give details the compulsory equipment in your school. Numbers and description.

Kites.....

Boards.....

Bars.....

Harness, Bouyancy Aids and personal kit.....

Please list and describe all the first aid equipment in your school and its location.....

Please list any equipment students are required to bring themselves to a typical lesson.....

Please detail the non compulsory equipment available in your school.

	Y/N
Wetsuits
Footwear
2 Line kites
4 Line kites
5 Line Kites
Bow Kites





STAFFING

Fill in all the boxes below for all instructors(Centre principal, Senior instructors/, centre managers must be highlighted and identified)

Names	BKSA LEVEL 1,2Senior, Examiner	Expiry	Powerboat level 2 Cert no.	First Aid Certificate cert type	Expiry	Other relevant Qualifications	Position within the School

How many instructors are actively teaching, (2 days per week in season)?

.....
.....
.....

How many instructors does the school employ?.....

.....
.....





British Kite Surfing Association 2008©

What is the maximum number of Instructors for your location?

.....
.....
.....
.....

BKSA **TRAINING**
British Kite Surfing Association
222 The Seafront, Hayling Island, PO11 0AU
01305 813555 www.britishkitesurfingassociation.co.uk



RESCUE CRAFT

Does the school have a Rescue Craft? Y/N.....
Describe the type?.....

.....

If the rescue craft is a boat/ rib, does it carry an RYA minimum safety cert?.....

.....

If rescue craft is not a boat/rib. Explain the suitability of this alternative form rescue craft and the steps taken to ensure this is an adequate alternative.....

.....

.....

Outline the extra training undertaken to prove competence of use on the craft in question.

.....

.....

BKSA Paddleboard lifeguard course attended:.....

Date, location and trainer delivering the course:.....

BCU/ Sea kayak qualifications:.....

Maintenance Log

For all equipment. Does it have an entry within the last month?.....

Does it show real evidence of use?.....

.....

Can the instructor/provider get to any student within three minutes if a student becomes unconscious/has a fit etc.....

.....





ABOUT THE YOUR SCHOOL INSPECTION AND PAYMENT

The schools application and appeals process is written out in the BKSA schools manual, located at www.kitesurfing.org

Have you read the BKSA Schools manual?.....
Have you been through the minimum requirements page?.....
Do you have any Questions?.....

Please state any preferred dates for inspection. Please also state any dates that are not possible. The School owner and principal must be present on the day of inspection.....

The BKSA 2006 School affiliation fees are as follows.

Year 1	£200
Year 2	£150
Year 3	£150

Inspections carry a fixed travel and admin expense of £30. The school approval fee is to be collected on the 1st March annually as invoiced.

Recognition to the BKSA schools network is for 12months from the date of inspection approval. A renewal notice will be issued 1 month before expiry, the subsequent renewal inspection must take place within 1 month of expiry.

I declare the information submitted in this form is accurate and correct to the best of my knowledge.

Signed.....
Date.....
Centre Principal/ Senior Kitesurf Instructor

I declare the information submitted in this form is accurate and correct to the best of my knowledge.

Signed.....
Date.....
Owner/ Duty Holder

