

INSTRUCTOR COURSE COMPLETION – WHAT TO DO NEXT...

- Once you've finished your Instructor course, you will leave with an action plan which will need to be completed prior to receiving your Instructor certificate.
- You will be required to upload the relevant Credentials for the course onto your BKSA membership profile, 3 of which are needed for all courses:
 - First Aid
 - Powerboat Level 2
 - BKSA membership
- In addition to the above you will be required depending on which course, to upload Shadow hours, Riding Skills and course completion certificates.
- You will need to click on qualifications tab which will list the required credentials needed for your course.
- **PLEASE NOTE WHEN UPLOADING COMPLETION CERTIFICATES, YOU CHOOSE THE CORRECT COMPLETION CERTIFICATE OPTION:**
 - LEVEL 1 – COURSE COMPLETION CERTIFICATE
 - SENIOR – SENIOR COURSE COMPLETION CERTIFICATE
 - WINGSURF – WINGSURF COURSE COMPLETION CERTIFICATE
 - WINGFOIL – WINGFOIL COURSE COMPLETION CERTIFICATE.

Once you are happy that you have uploaded all the required credentials requested, these will need to be approved by the BKSA Admin team who will then choose and process your Instructor Certificate.